



2011-2012 Season Member Handbook

MISSION STATEMENT

North Texas Youth Orchestra (NTYO) provides opportunities for young musicians to serve their community, enrich lives through the performance of music, elevate the awareness of the arts throughout North Texas and motivate young adults to excel as musicians and community members.

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INTRODUCTION

Welcome to the 2011 – 2012 Season of the North Texas Youth Orchestra. We hope our third season will not only be an exciting but musically rewarding experience for all the musicians and their families.

The desire to maintain the highest quality of musicianship and provide a personally satisfying experience for all NTYO members is the goal this season. It is the desire of the founders to maintain a small ensemble with dedicated musicians who share common goals of high caliber performances and personal and social satisfaction in the pursuit of that goal.

The North Texas Youth Orchestra desires to build on and enhance the successful public and private school programs in the surrounding areas and augment the members' performing opportunities. Membership in the school orchestra is strongly encouraged and will only serve to strengthen the musical foundation of NTYO members.

NTYO is an educational partner with the Plano Symphony and assists to benefit the fine arts community in North Texas. Orchestra members participate in various performances and events with professional arts groups to educate young audiences and promote the fine arts in the surrounding counties.

The performance venues for this season will be Custer Road United Methodist Church and St. Andrew's United Methodist Church in Plano. These venues provide the orchestra with professional and acoustically outstanding performance opportunities.

The highest artistic expectations, member dedication, and parent support and participation are keys to the North Texas Youth Orchestra's success and will continue to be the foundation of NTYO.

REHEARSALS

All rehearsals for the 2011-2012 Season are held at Bent Tree Bible Fellowship Church located at 4141 International Pkwy, Carrollton, TX 75007-1907. Rehearsals are conducted in room F217. Musicians are expected to arrive by 1:45 PM. Rehearsals begin at 2:00 PM. and ends at 4:30 PM, with one 15 minute break scheduled. There is no food or drink allowed in the rehearsal hall except for bottled water. Musicians are required to bring a folding music stand to each rehearsal. Parents may wait in the first floor lobby, which is Wi-Fi enabled. The church facility is monitored with 24 hour security and a security guard is stationed in the lobby during the day. A sweater or light jacket is recommended as the rooms may get cold at times.

DRESS REHEARSALS / CONCERTS

Full dress rehearsals for the 2011-2012 Season are held on Tuesdays from 5:30 – 6:30 PM, with the concert following from 7:30 – 8:30 PM. Members will be provided with parking passes at dress rehearsal for the dress rehearsal and performance, if needed.

Musicians are expected to be in their seats:

30 minutes prior to each dress rehearsal

30 minutes prior to each performance (backstage 60 minutes prior to downbeat)

All members are expected to attend the post-performance reception in concert attire and to drop off their music and pick up music for the following concert performance.

The North Texas Youth Orchestra Outreach Committee occasionally schedules small ensembles to perform for community functions that support and benefit the fine arts. Members will be asked to perform in at least one ensemble during the season. All services qualify for Service Hours and a Service Hour Time Sheet must be provided at the time of the performance.

ATTENDANCE POLICY

The NTYO rehearsal and performance schedule is carefully planned with the busy musician and family in mind. There are only eight to nine rehearsals and a dress rehearsal prior to each performance, which makes each musician's commitment to the ensemble very important. Although NTYO strives to work around school and holiday schedules, we must commit to our performance venues 10 months in advance. Therefore, each musician is expected to plan and work out any conflict that may arise well in advance of any rehearsal and performance dates.

Members must be aware of the NTYO rehearsal schedule and manage their time to accommodate attendance at all rehearsals. It is highly unusual for an orchestra to attempt to perform quality literature with so few rehearsals, but this schedule has proven to be successful and satisfying to the members and audiences alike.

Each member must understand the importance of “team responsibility.” Each member's presence strengthens and improves the quality of each rehearsal. Attendance at dress rehearsal is mandatory.

Members are allowed one (1) excused absence due to illness per concert rehearsal series. One (1) school related activity absence is allowed provided documentation is provided prior to the start of the rehearsal series. No member may miss more than 2 rehearsals per rehearsal/concert series for any reason. Should a serious conflict arise prior to a rehearsal, musicians must write to info@northtexasyouthorchestra.org or call 214.702.NTYO (6896) to report absence at least 48 hours in advance. Telling a friend you will not be at rehearsal does not count as an excused absence!

CONCERT TICKETS / CD'S

General admission tickets are \$10 each, and we strongly encourage pre-purchasing. Your pre-purchased tickets will be delivered to you at the last rehearsal prior to the concert. Concert tickets will also be sold at the door. Cash or check payments are accepted. Please invite your relatives, friends, and neighbors to experience our outstanding NTYO performances. Our goal is to fill the concert halls this season and to reward our musicians for their outstanding efforts.

CD's of each performance may also be pre-ordered, for a donation of \$15. NTYO CD's make great gifts for loved ones who are unable to attend the performances.

FINANCIAL OBLIGATIONS

Tuition for the North Texas Youth Orchestra 2011-2012 Season is \$375 for all musicians. Tuition helps defray the many operating costs the orchestra incurs. Rental of performance and rehearsal facilities, music purchase and copying, music supplies, professional technical services, dress rehearsal snacks, concert program costs, professional concert recordings, section coach fees and other printed materials are all included in the tuition. New members will also receive the official NTYO T-shirt. No refunds will be given after the final payment deadline of August 12, 2011.

CONCERT ATTIRE / DRESS CODE

All members are responsible for purchasing and maintaining their own concert attire.

LADIES – long black formal gown with sleeves (pants acceptable for cellists only) *OR* long, black school orchestra uniform with sleeves *OR* long black formal skirt with black blouse with sleeves (no sequins or beading). No sleeveless blouses or spaghetti strap attire is allowed. No large jewelry pieces. No heavy colognes or perfumes.

GENTLEMEN – black tuxedo, white tuxedo shirt, black bow tie, black cummerbund, black dress shoes and black socks. Men are responsible for purchasing their own black bow tie and cummerbund. School orchestra tuxedos are acceptable.

Each new member will receive an official NTYO T-shirt that will be used occasionally for outreach or casual performances. The dress code for casual performances will be blue jeans (no holes), tennis shoes and the official NTYO T-shirt. Extra shirts may be purchased for returning musicians or family members for \$20.

VOLUNTEERS

Volunteer support is vital to the success of NTYO! We realize that we have very talented and dedicated musicians and parents. Please let us know how you would like to share your talents with our orchestra.

Please contact us at info@northtexasyouthorchestra.org to participate in your musicians' involvement with NTYO. There are lots of fun and fulfilling opportunities to explore and we invite all the NTYO parents to become a part of our orchestra! For the 2011-2012 Season, we are needing the following:

- CD Burners (3) – will burn CD's of concerts for “donations”
- CD Donations (100 CD's) – donate CD's for burning
- Ticket Sales / Concert Welcome Committee (3/concert) – take care of selling tickets at the door on concert dates. One person in charge of credit card machine, one in charge of cash, one in charge of checks.
- Pre-Ticket Sales (1) – coordinates pre-concert ticket sales. Needs to be at the beginning of each rehearsal to collect paperwork / payment form
- Poster Distribution (no limit) – distribute concert posters one month prior to concert
- Rehearsal Chaperone (1/rehearsal + backup) – chaperone for Sunday rehearsals at Bent Tree Bible Fellowship from 2:00-4:30 PM
- Dress Rehearsal + Concert Chaperone (2/concert + backup) – chaperone for our dress rehearsals and concerts, Tuesday from 5:00-9:30 PM
- Concert Meals (1/concert) – takes care of meal orders, silverware, etc. on concert dates
- Photographer (2/concert) – take photos at rehearsals, concerts, various events
- Concert Greeters (2/concert) – pass out programs, collect tickets, and direct people in the concert venue
- Graphic Coordinator (1) – puts together concert programs and coordinates posters, programs, covers, etc.
- Corporate Sponsorship (2) – research and put together a list of target organizations / corporations to be contacted for sponsorship, helps to get sponsors
- End of Season Reception (2) – coordinate the end of season reception on 3/27/2012
- Cookie Collection (1) – contacts Willie Mae's or other local bakeries for donations for end of season reception on 3/27/2012
- Community Service Outreach Liaison (1) – contacts local symphony orchestras for orchestra exposure, i.e. pre-concert performances, etc.
- Senior Group Outreach Liaison (1) – researches and puts together a list of 10 retirement centers in the area to be contacted for free concerts for senior citizens
- Youth Group Outreach Liaison (1) – researches and puts together a list of 10 youth groups in the area to be contacted for recruitment

SPONSORSHIP OPPORTUNITIES

The North Texas Youth Orchestra is a 501 (c)(3) non-profit organization and our operating budget relies heavily on donations from individuals and corporations. Our executive board is actively seeking sponsorships from organizations that support the fine arts. Assistance in identifying prospective corporate sponsors is invaluable to keep the orchestra operating. If your employer has a policy or would like to begin supporting groups such as NTYO, please let us know so that we may contact them and provide them with additional sponsorship information.

In addition, individual contributions are very much appreciated. Please speak with an NTYO coordinator for more information or e-mail info@northtexasyouthorchestra.org if you have questions. Your support is invaluable to the growth of the orchestra!

All sponsors will be recognized in each concert program. Tax-deductible donations help defray our operating costs and allow our orchestra to grow!

CONTACT INFORMATION

Address North Texas Youth Orchestra
P.O. Box 260522
Plano, Texas 75026

Telephone 214.702.NTYO (6896)
Please leave a voicemail and we will get back to you as soon as possible

E-Mail info@northtexasyouthorchestra.org

Website www.northtexasyouthorchestra.org

Facebook fb.me/northtexasyouthorchestra

Twitter twitter.com/NTYO

Google+ gplus.to/NTYO

Artistic Director Julianne Booth
julianne@northtexasyouthorchestra.org

Coordinator Agnes Chelliah
agnes@northtexasyouthorchestra.org
Maike Cheng
maike@northtexasyouthorchestra.org

Finance Laurie Jeffry
laurie@northtexasyouthorchestra.org

NORTH TEXAS YOUTH ORCHESTRA

2011-2012 Season Rehearsal and Performance Schedule

Date	Day	Event	Time	Venue
Series 1 - Bach to Beethoven				
8/28/2011	Sunday	Parent Orientation and Rehearsal	1:00 - 1:45PM Parent Meeting 2:00 - 4:30PM Rehearsal	Bent Tree Bible Fellowship
9/4/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
9/11/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
9/18/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
9/25/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
10/2/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
10/9/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
10/16/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
10/18/2011	Tuesday	Full Dress Rehearsal and Concert	5:30 - 6:30PM Dress Rehearsal 7:30 - 8:30PM Concert	Custer Road United Methodist Church (Plano)
Series 2 - The Romantics				
10/30/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
11/6/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
11/13/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
12/4/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
12/11/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
12/18/2011	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
1/8/2012	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
1/15/2012	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
1/22/2012	Sunday	Rehearsal	2:00 - 4:30PM	Bent Tree Bible Fellowship
1/24/2012	Tuesday	Full Dress Rehearsal and Concert	5:30 - 6:30PM Dress Rehearsal 7:30 - 8:30PM Concert	St Andrew's United Methodist Church (Plano)
Series 3 - A Night at the Movies				
2/5/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
2/12/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
2/19/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
2/26/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
3/4/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
3/18/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
3/25/2012	Sunday	Rehearsal	2:00pm - 4:30pm	Bent Tree Bible Fellowship
3/27/2012	Tuesday	Full Dress Rehearsal and Concert	5:30 - 6:30PM Dress Rehearsal 7:30 - 8:30PM Concert	St Andrew's United Methodist Church (Plano)

NORTH TEXAS YOUTH ORCHESTRA
INSURANCE, TRAVEL AND PUBLICATIONS RELEASE AGREEMENTS
2011-2012

INSURANCE RELEASE AGREEMENT

I have been made aware that accident insurance for injuries which may be sustained during practices, rehearsals and/or performances of the NTYO program is available from an independent carrier. I have also been made aware that theft and vandalism insurance for individually owned musical instruments is available from an independent carrier.

TRAVEL RELEASE AGREEMENT

(Release of liability for members of student groups to participate in NTYO sponsored trips)

I fully understand and my son/daughter fully understands that participation in and transportation to and from the events attended by the NTYO may result in serious injury, illness or death. Although I fully appreciate these risks, I desire that my son / daughter be allowed to travel to and from the events attended by the NTYO and to participate in their group activities. I, the undersigned, assume full and complete responsibility for any injury or accident that may occur to my son/daughter in his/her travel to and from and participation in the activities of this group. In consideration of the NTYO allowing my child to participate in the above referenced activities and other good and valuable consideration, the receipt of which is acknowledged, I hereby release and waive all claims that I or my son/daughter may have against the NTYO, its Board, employees, agents, independent contractors, parent volunteers and representatives resulting, in whole or part, from my son/daughter traveling to and from the events attended by the NTYO or from my son/daughter participating in the activities of this group. The release and waiver shall be binding on my heirs, legatees, administrators and assigns.

PUBLICATIONS, VIDEO, INTERNET CONSENT AND RELEASE AGREEMENT

Students who are members of the NTYO are occasionally asked to be a part of NTYO publicity, publications and/or public relations activities. In order to guarantee student privacy and ensure your agreement for your child to participate, NTYO asks that you sign this form. This form indicates approval for the student's name, voice, verbal statements, portrait or picture shall be used only for public relations, public information, NTYO promotion, publicity and instruction. Student and Parent/Guardian understand and agree that:

No monetary consideration shall be paid

Consent and release have been given without coercion or duress

This agreement is binding upon heirs and/or future legal representatives

The photo, video or student statements may be used in subsequent years

If the Student and/or Parent/Guardian wish to rescind this agreement they may do so at any time with written notice to the NTYO board. NTYO has no control of outside media use of pictures/statements taken without permission.

Effective Date of Agreements

8/28/11 – 3/27/12

Student name (*print*) _____

Parent / Guardian name (*print*) _____

Parent / Guardian signature _____

Home phone _____ Work phone _____

Emergency number #1 _____ Emergency number #2 _____

HANDBOOK AGREEMENT FORM

Your NTYO parent board has worked hard to provide you with information and important policies in this handbook. We want our orchestra parents and musicians to be well informed and prepared for a successful and exciting 2011-2012 Season! Together we will continue our vision of providing our musicians and families with a unique and musician-centered learning experience.

Please review the entire contents of this handbook. Return required forms with parent and musician signatures on or before 9/4/11.

I have read the contents of the NTYO 2011-2012 Season Handbook and am prepared to adhere to the guidelines and policies stated.

Parent Name (print)	Musician Name (print)
Parent Signature	Musician Signature
Date	Date

Please return this form by hand during rehearsals or e-mail to info@northtexasyouthorchestra.org on or prior to 9/4/11